

CUB SCOUT PACK 477 LEADERSHIP COMMITTEE MEETING MINUTES

SEPTEMBER 25, 2008

ATTENDANCE:

Those in attendance included Warren Bayreuther/committee member, Lisa Curley/assistant cubmaster, Mike Disher/secretary, Ivonne Halleran/treasurer, Denise James/co-chair, Sherry Killian/Den 7 leader, Kevin Kinion/charter rep, Jennifer Lanni/communications, Ken Moorhouse/advancement, Patty Navarra/events, Kim Rice/t-shirts, Jason Rogers/committee chair, and Trina Siebenaler/Den 1 leader.

RAINGUTTER REGATTA –

- The boats have arrived, and will be distributed to the dens and charged out of den funds, at \$5.00 each. The boats will be placed in the Pack 477 cabinets located to the right of the door. There will be a sign-out sheet there with a row for each den. Den leaders will need to indicate the number of boats taken for the Scouts, along with the number for siblings, and the total number.
- The race will be held at the next pack meeting, on October 14th.
- Because of the large growth the Pack has recently experienced, the race will be broken up into four separate rank-level races, one for each rank (Tiger, Wolf, Bear, and Webelos). Each rank-level race will be run by the den leaders of that rank.
- There will be a registration table set up in the Narthex with lines for each rank. Registration will begin at 6:00, with a cut-off time of 6:30. Any boats not registered by 6:30 will not be able to race. The pack meeting will begin promptly at 6:30 in the sanctuary, shortly after which the boys will go by rank to their racing location.
- Two races will take place in the fellowship hall, one will take place in the east narthex, and one race will take place under the awning in the circular driveway. The races need to begin by 6:45 and be completed by 7:15, after which the pack will reconvene to the sanctuary for the awards ceremony.
- The race will be held in double-elimination format like previous years, meaning each boat has to lose two racing heats before being eliminated from the contest.
- Each rank-level race group will have a laptop computer set up with the names of each boy in it and a program to organize the race. This is the MS Access program that Jason used last year. There will be one den leader to operate the laptop and call the boys up to race, one to start each race, and one at the finish line to judge.
- Siblings will be able to participate in their own separate sibling race (not competing against the Scouts), grouped according to the rank of their sibling. For example, siblings of Wolf scouts will have their own sibling race at the same location as the Wolf scouts. We will track the siblings participation by the number of boats ordered.
- Scouts will receive participation ribbons and compete for 1st and 2nd place within each rank. Siblings will get a participation ribbon only.
- **Action Items:**
 - Committee members and den leaders need to be at the Church at 5:30 to help set up. This includes the registration table, gutters, and chairs for spectators with each race group.
 - Den leaders need to remind the scout parents to set a good example for their children by listening, keeping quiet during announcements, and helping their children do the same.

- A bucket and siphon are needed after the race to drain water from the gutters.
- Jason will purchase the gutters and seal them. The Den leaders will set them up.
- Lisa will make an instruction sign.
- Committee members and other volunteers will be greeters.
- A microphone or bullhorn is needed for each group.

POPCORN

- The popcorn sale order forms need to be turned in at the October 14th pack meeting, at the same time as boat registration. Order sheet and money are due at the same time.

ADVANCEMENTS

- Ken has created a form used to track and order advancements. He will e-mail the form to den leaders for everything earned for the month. He will then go to the Scout Shop. The awards from the previous month will then be passed out to the Scouts at the pack meeting.
- The Bobcat advancement award ceremony will be held at the November pack meeting.

ADULT LEADERSHIP FORM

- All committee members must fill out the application form and turn it in to Jason by the October 14th pack meeting. Adult applications will be turned into Andrew at the District.
- Den Leaders must also take the on-line course on Guide to Safe Scouting. Print out the form once the course is completed and give it back to Kevin. It is good for two years. Other Committee members are encouraged to take the course as well.
- Every new den leader will need to complete the four-part training program:
 1. Cub Scout New Leader Fast Start Training (<http://olc.scouting.org>)
 2. Youth Protection Training (<http://olc.scouting.org>)
 3. Position-Specific Training
 - Saturday, October 4 10:00am-12:30pm, Bulow RV Resort, Bunnell, FL
 - Or
 - Monday, November 3 6:30pm-9pm, Grace Episcopal Church, Port Orange, FL
 4. New Leaders Essentials Training
 - Saturday, October 4 8:30am-10am, Bulow RV Resort, Bunnell, FL
 - Or
 - Monday, October 27 7pm-9pm, Grace Episcopal Church, Port Orange, FL
- The Council is covering insurance this year, if the leaders are trained.
- Questions regarding training can be directed to Ken Moorhouse.

VOLUNTEERS

- At the October 14th Pack Meeting, sign-up sheets will put out in the narthex for each event this year for which volunteers are needed, such as the Christmas Parade, Pinewood Derby officiating, Blue and Gold Banquet, Pack campouts, and more. Prospective volunteers should contact Patty Navarra with any questions about a particular event or how to help.
- The following regular volunteer and leadership positions still need to be filled: Community Service Coordinator (supports Cubmaster); Fundraising Chairperson (Committee position) and support positions; Camping Coordinator and Derby Coordinator (support the Events Chairperson); Training Coordinator (supports Advancement Chairperson); Graphic artists, Website programmers, and Photographers (support Communications Chairperson).

- Families will be asked to sign up to assist with at least one event or one volunteer position in the pack.

ROSTER

- The complete Pack roster with scouts and parents from both schools will be completed in early October. Den Leaders will need to verify that the information is correct, and let Mike D. and Jason know as soon as possible. The rosters will be used from that point to collect pack dues and for the pack re-chartering in November.

MEETING SPACE

- The Pack will meet in the Sanctuary from now on.
- Kevin advised den leaders to visit the church website to see who is meeting when. Den leaders can see what rooms are not being used, then reserve that room. Den leaders should do this on their own for their den meetings. Fill out the room reservation form and give it to Jason. All the requests should go through one person.
- **Action Item:** Jason will send out an email to den leaders with more detailed instructions.

CAMPING

- La-No-Che Halloween Campout: Cooking will be done at the den level. We may have a pack activity at the camp site on camp-fire safety.
- Spring Campout: will plan it as a pack activity with help from Boy Scouts. We need to get early number of registrees.